



செம்மொழித் தமிழாய்வு மத்திய நிறுவனம்

(தன்னாட்சி நிறுவனம், கல்வி அமைச்சகம், இந்திய அரசு)
செம்மொழிச் சாலை, பெரும்பாக்கம், சென்னை - 600100

CENTRAL INSTITUTE OF CLASSICAL TAMIL

(An Autonomous Institution under the Ministry of Education, Government of India)
Chemmozhi Salai, Perumbakkam, Chennai - 600100

Quotation No.9

Date: 02-01-2026

Invitation of bids for printing, Binding and Supply

CICT is intending to print the following publications as per the specifications given below. Please quote the rates in the prescribed Proforma. The technical specifications of the books to be printed are as furnished in Annexure-I.

1. Book Size : Medium Octova
2. Trimming Size : 177 x 233 mm
3. Inner Paper & Printing : 80 GSM NS Maplitho (Natural Shade) single colors (Forward message 2 pages and about the author Last 4 pages in Multicolor Art Paper)
4. Plate : PS Plate
5. Cover : 170 GSM Art Paper with Matt Lamination
6. Binding : Round Edge Hard Case Binding with self PVC Wrapper (Spine should be Round Edge)
7. Packing : Shrink Wrap
8. Finish : Book Mark Card should stringed up to the book mark thread front wrapper and Back Wrapper to be laminated and Nurling Spot UV and Glossy spot UV to be done.
Gold Foil and Colour foil as per the design to be Done in the front wrapper
9. Time Schedule : 7 days from the date of issue of final order (The L1 Printer has to provide a dummy copy initially for proof checking)

Quotation Format:

Sl.no	Text Name	Base Price	GST	Total
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The last date for receipt of quotations is **09-01-2026**. The quotations will be opened on the same day.

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Annexure- I

Book List

Sl.no	Text Name	Total Pages	No. of Copies	Book Size
1.	Book No - 1	325	300	Medium Octavo
2.	Book No - 2	322	500	Medium Octavo
3.	Book No - 3	461	300	Medium Octavo
4.	Book No - 4	336	300	Medium Octavo
5.	Book No - 5	459	300	Medium Octavo
6.	Book No - 6	243	300	Medium Octavo
7.	Book No - 7	450	300	Medium Octavo
8.	Book No - 8	460	200	Medium Octavo
9.	Book No - 9	458	300	Medium Octavo
10.	Book No - 10	432	300	Medium Octavo
11.	Book No - 11	458	200	Medium Octavo
12.	Book No - 12	462	300	Medium Octavo
13.	Book No - 13	454	300	Medium Octavo
14.	Book No - 14	456	200	Medium Octavo
15.	Book No - 15	464	200	Medium Octavo
16.	Book No - 16	329	300	Medium Octavo
17.	Book No - 17	332	300	Medium Octavo
18.	Book No - 18	461	300	Medium Octavo
19.	Book No - 19	462	200	Medium Octavo
20.	Book No - 20	454	300	Medium Octavo
21.	Book No - 21	460	300	Medium Octavo
22.	Book No - 22	465	300	Medium Octavo
23.	Book No - 23	458	200	Medium Octavo
24.	Book No - 24	452	300	Medium Octavo
25.	Book No - 25	336	500	Medium Octavo
26.	Book No - 26	330	500	Medium Octavo
27.	Book No - 27	476	300	Medium Octavo
28.	Book No - 28	454	500	Medium Octavo
29.	Book No - 29	378	300	Medium Octavo
30.	Book No - 30	324	300	Medium Octavo

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Terms & Conditions

1. The quotation must specify the period within which the supply could be effected from the date of receipt of firm orders.
2. Quotation received after the due date will not be considered.
3. Your quotation for materials should be strictly in accordance with the specifications shown. In case if you are offering substitutes, state clearly the exact specification etc., of the materials to be printed.
4. The price quoted should be inclusive of all charges the packing costs and it will be assumed that packing materials (cases etc.) are non-returnable unless otherwise stated and should also include delivery charges.
5. The price quoted by you should be inclusive of all taxes.
6. **Earnest Money Deposit (EMD) 3%** on price quoted by you should be enclosed along with your quotation.
7. The Director reserves the right to accept the whole or part of any quotation without assigning any reason and the lowest or any quotation will not necessarily be accepted. The director's decision shall be the final.
8. A sample copy of the printed book and the cover shall be submitted to the Institute and get approved before Final Printing.
9. THE PRINTED BOOKS AS PER SPECIFICATION SHOULD BE DELIVERED TO DIRECTOR, CICT WITHIN **TEN WORKING DAYS** FROM THE DATE OF ISSUE OF WORK ORDER IN GOOD CONDITION.
10. If it is discovered that the materials supplied are not exactly according to our specification, the entire stock will be rejected without any reason.
11. The Institute reserves the right to inspect the goods offered at any stage of manufacture / supply at your premises.
12. Any dispute arising out of or relating to this enquiry shall be deemed to have arisen in Chennai and is subject to adjudication of the Chennai courts.
13. Rates quoted once will remain firm for that particular dealing.
14. The quotation should be kept valid for a period of 7 days from the date of opening for acceptance.
15. Payment will be made after confirmation on receipt of the materials in good condition at this institute (normally within 10 days). Advance payments will not be entertained at any circumstances.
16. The sample book format already printed by the printer has to be sent along with the quotation.
17. Xerox copy of GST Registration Number and PAN must be furnished along with your quotation.
18. The price accepted by the director is final, and no deviation from it will be accepted without the Director's agreement in writing.

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