



செம்மொழித் தமிழாய்வு மத்திய நிறுவனம்

(தன்னாட்சி நிறுவனம், கல்வி அமைச்சகம், இந்திய அரசு)

செம்மொழிச் சாலை, பெரும்பாக்கம், சென்னை - 600100

CENTRAL INSTITUTE OF CLASSICAL TAMIL

(An Autonomous Institution under the Ministry of Education, Government of India)

Chemmozhi Salai, Perumbakkam, Chennai - 600100

Quotation No.3

Dt.09.09.2024

Inviting bid for Printing, Binding, Production and Supply of 2000 copies of the books

CICT is intending to print the above mentioned publication as per the specifications given below. Please quote the rates in the prescribed Performa. The technical specifications of subject title are as under

- 1) Print Order : 2000 Copies
- 2) Book Title : Learning of Grammar
- 3) Book Size : 210 X 297mm
- 4) Pages : xviii + 227 = 245 pages
- 5) Inner Paper & Printing : Inner Text 70 GSM Maplitho, Single colour
- 6) Binding : Section Sewing & Perfect
- 7) Cover : 250GSM Art card
- 8) Lamination : Matt finishing
- 9) Text Content : Text content and Wrapper will be given in CD or Softcopy of PDF
- 10) Time Schedule : 10 days from the date of issue of final order (**The L1 printer has to provide a dummy copy initially for proof checking**)

Quotation Format:

Sl.No.	Name of the Titles	Base Price	GST	Total
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The last date of receipt of quotation is 19-09-2024. The quotation will be opened on the same day.


REGISTRAR



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CICT is intending to print the above mentioned publication as per the specifications given below. Please quote the rates in the prescribed Performa. The technical specifications of subject title are as under

- 1) Print Order : 2000 Copies
- 2) Book Title : Learning of Tamil
- 3) Book Size : 210 X297 mm
- 4) Pages : xvi + 158 = 174 pages
- 5) Inner Paper & Printing : Inner Text 70 GSM Maplitho, Single colour
- 6) Plate : PS Plate
- 7) Binding : Section Sewing & Perfect
- 8) Cover(Wrapper) : 250GSM Art card Multi Colour Printing
- 9) Lamination : Matt finishing
- 10) Text Content : Text content and Wrapper will be given in CD or Softcopy of PDF
- 11) Time Schedule : 10 days from the date of issue of final order (**The L1 printer has to provide a dummy copy initially for proof checking**)

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Sd./-

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Terms & Conditions

1. The quotation must specify the period within which the supply could be effected from the date of receipt of firm orders.
2. Quotation received after the due date will not be considered.
3. Your quotation should be for materials strictly in accordance with the specifications shown. In case you are offering substitutes, state clearly the exact specification etc., of the materials offered should be submitted separately.
4. The price quoted should be free of charges for delivery of the goods to the destination as referred above address.
5. The price quoted should include all packing costs and it will be assumed that packing materials (cases etc.) are non-returnable unless otherwise stated.
6. The price quoted by you should be inclusive of all taxes.
7. **Earnest Money Deposit (EMD) 3% on price quoted** by you should be enclosed along with your quotation.
8. The Director reserves the right to accept the whole or part of any quotation without assigning any reason and the lowest or any quotation will not necessarily be accepted. The director's decision shall be the final.
9. A sample copy of the printed book and the cover shall be submitted to the Institute and got approved before Final Printing.
10. **THE PRINTED BOOKS AS PER SPECIFICATION SHOULD BE DELIVERED TO DIRECTOR, CICT WITHIN TEN WORKING DAYS FROM THE DATE OF ISSUE OF WORK ORDER IN GOOD CONDITION.**
11. If it is discovered that the materials supplied are not exactly according to our specification, the entire stock will be rejected without any reason.
12. We reserve the right to inspect the goods offered at any stage of manufacture / supply at your premises.
13. Any dispute arising out of or relating to this enquiry shall be deemed to have arisen in Chennai and is subject to adjudication of the Chennai courts.
14. Rates quoted once will remain firm for that particular dealing.
15. The quotation should be kept valid for a period of 7 days from the date of opening for acceptance.
16. Payment will be made after confirmation on receipt of the materials in good condition at this institute (normally within 10days). Advance payments will not be entertained at any circumstances.
17. Printed conditions of the firm sent along with the quotation form if any, shall not be binding on us.
18. Xerox copy of GST Registration Number must be furnished along with your quotation.
19. The price accepted by the director is final, and no deviation from it will be accepted without the director's agreement in writing.

**Sd./-
Registrar**