



Bid Number/बोली क्रमांक (बिड संख्या)[:] GEM/2024/B/4525229 Dated/दिनांक : 24-01-2024

Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण | | |
|--|---|--|
| Bid End Date/Time/बिड बंद होने की तारीख/समय | 05-02-2024 16:00:00 | |
| Bid Opening Date/Time/बिंड खुलने की तारीख/समय | 05-02-2024 16:30:00 | |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से) | 30 (Days) | |
| Ministry/State Name/मंत्रालय/राज्य का नाम | Ministry Of Education | |
| Department Name/विभाग का नाम | Department Of Higher Education | |
| Organisation Name/संगठन का नाम | Central Institute Of Classical Tamil (cict) | |
| Office Name/कार्यालय का नाम | Chennai | |
| Total Quantity/कुल मात्रा | 71 | |
| Item Category/मद केटेगरी | Office Suite Software (V2) (Q2) | |
| Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) | 8 Lakh (s) | |
| OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का) | 20 Lakh (s) | |
| Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष | 3 Year (s) | |
| MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट | No | |
| Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट | No | |
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़ | Experience Criteria, Past Performance, Bidder Turnover, OEM Authorization Certificate, OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer | |
| Past Performance/विगत प्रदर्शन | 50 % | |
| Bid to RA enabled/बिंड से रिवर्स नीलामी सक्रिय किया | No | |
| RCM Applicable/लागू आरसीएम | Yes | |

| Bid Details/बिड विवरण | | |
|--|-----------------------------|--|
| | | |
| Type of Bid/बिंड का प्रकार | Single Packet Bid | |
| Primary product category | Office Suite Software (V2) | |
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 2 Days | |
| Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM) | No | |
| Evaluation Method/म्ल्यांकन पद्धति | Total value wise evaluation | |

EMD Detail/ईएमडी विवरण

| Required/आवश्यकता | No |
|-------------------|----|
| | |

ePBG Detail/ईपीबीजी विवरण

| Required/आवश्यकता | No |
|-------------------|----|
| | |

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Purchase Preference/एमआईआई खरीद वरीयता

| MII Purchase Preference/एमआईआई खरीद वरीयता | No |
|--|----|
|--|----|

Details of the Competent Authority for MII

| Name of Competent Authority | Prof R Chandrasekaran |
|---|---|
| Designation of Competent Authority | Director |
| Office / Department / Division of Competent Authority | Central Institute of Classical Tamil |
| CA Approval Number | 1 |
| Competent Authority Approval Date | 24-01-2024 |
| Brief Description of the Approval Granted by Competent Authority | MS Office is a proprietary item/product of Microsoft USA, as MS Office is not developed in India and Microsoft has no local content declaration on the GeM Portal. Hence, for the procurement of 71nos. license MS office through the GeM portal, the "preference to MII" should not be included in this case, and it may be exempted / relaxed in the GeM bid. |

Competent Authority Approval for not opting Make In India Preference: View Document

MSE Purchase Preference/एमएसई खरीद वरीयता

| MSE Purchase Preference/एमएसई खरीद वरीयता | Yes |
|---|-----|
| | i L |

- 1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
- 2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
- 3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
- 4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer)of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023 OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. 5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
- 6. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Section 9(3) Of GST/जीएसटी की धारा 9(3)।

Where ever RCM is applicable, sellers (Regular GST registered seller who opted out of FCM, unregistered seller, seller registered under composition scheme) will be forced to put Zero GST and GST cess in their bids. Buyer will have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this Bid.

Office Suite Software (V2) (53 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

| Specification | Specification Name/विशिष्टि का नाम | Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य | |
|-------------------|--|---|--|
| BASIC INFORMATION | Product Type | Proprietary Suites | |
| | Offered Product are | 3. Acadamic Edition | |
| SCOPE OF LICENCE | "Types of Licence (Hint : Select 'NA' if not applicable)" | 1.Perpetual | |
| | Licencing option | 4.Device based | |
| OFFICE SUITE | Proprietary Suite | 1. Microsoft Office | |
| | "Open Source Suite (Hint:- Vendor can offer support service to open source suite on subscription basis)" | 6. Not Applicable | |
| | Components of Office Suite covered in the offered product | 1. Word Processor, 2. Spreadsheet, 3. Presentation, 4. FILE CONVERSION, 5.GRAPHICS | |
| | Operating Systems Supported by the offered product | 1. Windows | |
| | The offered product have support from OEM for | Updation for Patches and Bug fixes within support period. | |
| | Number of Years upto which support is available from OEM/Seller for Updation (Patches and Bug fixes) within support period | 5 | |
| | Number of Years upto which support is available from OEM/Seller for Upgradation of version within support period | NA | |
| | No of days Training Provided at Site | 0 | |
| Word Processor | Word Processor FEATURES | 1. Word, 2.Themes, 3. File Annotation, 4.Built in Spell Checker/ Grammer & Style, 5. Dictionary/ Theasaurus, 6. Utilities for manupulating and editing text | |
| Spreadsheet | Spreadsheet FEATURES | 1. Excel, 2. Database, 3.Open XML File Format, 5.Queries, 7.Formula Calculation Function, 8.Pivot Table/ Tables | |
| Presentation | PPT FEATURES | Presentation Tool, 2.Slide Transitions, 3.Themes, 4.Power View | |
| FILE CONVERSION | PDF Editor & Convertor Features | 1. Word to PDF,, 2. PDF to word,, 3. Excel to PDF, | |

| Specification | Specification Name/विशिष्टि का नाम | Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य | |
|---|---------------------------------------|---|--|
| GRAPHICS | GRAPHICS FEATURES | 1. GRAPHIC TOOL, 2. Drawings and Diagrams, 3.Path editing tool, 4. Raster Graphics Editor, 5. Vector Graphics Editor | |
| COLLABORATION TOOL | COLLABORATION TOOL FEATURES | 1. Schedule meetings & Events, 2. Relationships, 3.Cached Exchange Mode Sync, 4.Slider, 5.Exchange Server Support, 6.Outlook Social Connector, 7.People Pane, 8.PRF Files, 9.Video/ Audio Conferencing, 10.Real time Document Co- Authoring, 11.Collaboration over Same Platform Suite | |
| GENERIC | GENERIC FEATURES 1 | 1. Accessibility, 2. Support for many native languages, 3. 3rd Party Add -ons, 4.ActiveX Control, 5.Writing Support, 6.Gradient and pattern tools, 7.Files and Printing, 8. Editing and Formatting, 9.Language Tools, 11.Forms, 12. Reports, 13.Billing, 14.Inbuilt security for documents | |
| | GENERIC FEATURES 2 | 15.Compatability with SQL/ MySQL Integration, 16. Templates, 17. Visual Basic Language, 18.Equation Editor, 19.Version Information, 20. Web Apps, 21. Azure Marketplace Connector, 22.Auto Discover, 23. Live Preview, 24.Research Button, 25. Bug report, 26. Notetaking software, 27. Email client, 28. HTML Editor, 29. Online Editing | |
| | Cloud storage support for | 4. NA | |
| SUPPORTED HARDWARE REQUIREMENTS AT USEREND | Processor Supported in Bits | 32, 64 | |
| GENERIC PARAMETERS | Valid Licence copy to be provided | YES | |
| | Software supplied through | URL Link | |

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

| ITC on GST/जीएसटी पर इनपुट कर क्रेडिट | ITC on GST Cess/जीएसटी उपकर कर क्रेडिट | RCM Applicabl e/लाग् आरसीएम | GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी | GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकार 1 | GST Cess 2 as per RCM | Optional RCM/वैकल्पि क रिवर्स प्रभार |
|--|--|--------------------------------------|---|--|--------------------------------|--|
| NA | NA | Yes | 28% | 18% | 18 (INR) - Per Unit | Yes |

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|-------------------|--|---|-----------------|---------------------------------|
| 1 | Chandrasekaran R | 600100,Central Institute of Classical Tamil, Semmozhi Salai, Perumbakkam, Chennai | 53 | 15 |

Office Suite Software (V2) (18 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

| Specification | Specification Name/विशिष्टि का नाम | Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य |
|-------------------|--|---|
| BASIC INFORMATION | Product Type | Proprietary Suites |
| | Offered Product are | 3. Acadamic Edition |
| SCOPE OF LICENCE | "Types of Licence (Hint : Select 'NA' if not applicable)" | 1.Perpetual |
| | Licencing option | 4.Device based |
| OFFICE SUITE | Proprietary Suite | 1. Microsoft Office |
| | "Open Source Suite (Hint:- Vendor can offer support service to open source suite on subscription basis)" | 6. Not Applicable |
| | Components of Office Suite covered in the offered product | 1. Word Processor, 2. Spreadsheet, 3. Presentation, 4. FILE CONVERSION, 5.GRAPHICS, 6. COLLABORATION TOOL |
| | Operating Systems Supported by the offered product | 1. Windows |
| | The offered product have support from OEM for | Updation for Patches and Bug fixes within support period. |
| | Number of Years upto which support is available from OEM/Seller for Updation (Patches and Bug fixes) within support period | 5 |
| | Number of Years upto which support is available from OEM/Seller for Upgradation of version within support period | NA |
| | No of days Training Provided at Site | 0 |

| Specification | Specification Name/विशिष्टि का नाम | Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य | | |
|---|---------------------------------------|---|--|--|
| Word Processor | Word Processor FEATURES | 1. Word, 2.Themes, 3. File Annotation, 4.Built in Spell Checker/ Grammer & Style, 5. Dictionary/ Theasaurus, 6. Utilities for manupulating and editing text | | |
| Spreadsheet | Spreadsheet FEATURES | 1. Excel, 2. Database, 3.Open XML File Format, 5.Queries, 7.Formula Calculation Function, 8.Pivot Table/ Tables | | |
| Presentation | PPT FEATURES | Presentation Tool, 2.Slide Transitions, 3.Themes, 4.Power View | | |
| FILE CONVERSION | PDF Editor & Convertor Features | 1. Word to PDF,, 2. PDF to word,, 3. Excel to PDF, | | |
| GRAPHICS | GRAPHICS FEATURES | 1. GRAPHIC TOOL, 2. Drawings and Diagrams, 3.Path editing tool, 4. Raster Graphics Editor, 5. Vector Graphics Editor | | |
| COLLABORATION TOOL | COLLABORATION TOOL FEATURES | 1. Schedule meetings & Events, 2. Relationships, 3.Cached Exchange Mode Sync, 4.Slider, 5.Exchange Server Support, 6.Outlook Social Connector, 7.People Pane, 8.PRF Files, 9.Video/ Audio Conferencing, 10.Real time Document Co- Authoring, 11.Collaboration over Same Platform Suite | | |
| GENERIC | GENERIC FEATURES 1 | 1. Accessibility, 2. Support for many native languages, 3. 3rd Party Add -ons, 4.ActiveX Control, 5.Writing Support, 6.Gradient and pattern tools, 7.Files and Printing, 8. Editing and Formatting, 9.Language Tools, 11.Forms, 12. Reports, 13.Billing, 14.Inbuilt security for documents | | |
| | GENERIC FEATURES 2 | 15.Compatability with SQL/ MySQL Integration, 16. Templates, 17. Visual Basic Language, 18.Equation Editor, 19.Version Information, 20. Web Apps, 21. Azure Marketplace Connector, 22.Auto Discover, 23. Live Preview, 24.Research Button, 25. Bug report, 26. Notetaking software, 27. Email client, 28. HTML Editor, 29. Online Editing | | |
| | Cloud storage support for | 4. NA | | |
| SUPPORTED HARDWARE REQUIREMENTS AT USEREND | Processor Supported in Bits | 32, 64 | | |
| GENERIC PARAMETERS | Valid Licence copy to be provided | YES | | |
| | Software supplied through | URL Link | | |

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

| ITC on GST/जीएसटी पर इनपुट कर क्रेडिट | ITC on GST Cess/जीएसटी उपकर कर क्रेडिट | RCM Applicabl e/लाग् आरसीएम | GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी | GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकार 1 | GST Cess 2 as per RCM | Optional RCM/वैकल्पि क रिवर्स प्रभार |
|--|--|--------------------------------------|---|--|--------------------------------|--|
| NA | NA | Yes | 28% | 18% | 18 (INR) - Per Unit | Yes |

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. Consignee Reporting/Office परेषिती/रिपोर्टिंग अधिकारी | | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन | |
|---|------------------|---|-----------------|---------------------------------|--|
| 1 | Chandrasekaran R | 600100,Central Institute of Classical Tamil, Semmozhi Salai, Perumbakkam, Chennai | 18 | 15 | |

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Generic

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

3. Generic

Manufacturer Authorization: Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

4. Scope of Supply

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

5. Turnover

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the

relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Turnover

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

7. **OEM**

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

8. Purchase Preference (Centre)

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 15% of total value.

9. **Warranty**

Warranty period of the supplied products shall be 5 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

10. Past Project Experience

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

11. Past Project Experience

The Bidder / OEM {themselves or through reseller(s)}, should have executed project for supply and installation / commissioning of same or similar Category Products during preceding 3 financial years (i.e. current year and three previous financial years) as on opening of bid, as per following criteria:

- (i) Single order of at least 35% of estimated bid value; or
- (ii) Two orders of at least 20% each of estimated bid value; or
- (iii) Three orders of at least 15% each of estimated bid value.

Satisfactory Performance certificate issued by respective Buyer Organization for the above Orders should be uploaded with bid. In case of bunch bids, the Category related to primary product having highest bid value should meet this criterion

12. Buyer Added Bid Specific ATC

Buyer uploaded ATC document Click here to view the file.

13. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Bidders are instructed to upload the requested annexure documents along with their bid.

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Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process.
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---