

CENTRAL INSTITUTE OF CLASSICAL TAMIL (CICT)

(An autonomous body fully funded by the Ministry of Human Resource
Development, Government of India)

LMV Building, The Institute of Road Transport Campus, 100 Feet Road
Taramani, Chennai-600113

ADVERTISEMENT FOR THE POST OF DIRECTOR

Applications are invited for the post of Director, Central Institute of Classical Tamil (CICT), Chennai, an autonomous body fully funded by the Ministry of Human Resource Development, Government of India from persons possessing qualifications and experience mentioned below in the prescribed proforma published in the Employment News/Rozgar Samachar. The application form can also be downloaded from the M/o HRD's website www.mhrd.gov.in and CICT, Chennai's website www.cict.in

Pay Scale: Pay Band PB-4; Rs.37,400-67,000/- plus Grade Pay of Rs.10,000/- (pre-revised).

Qualifications & Experience:-

Essential:

- (1) Doctorate degree in Tamil or Linguistics (with Tamil background) from a recognized University or equivalent.
- (2) Eighteen (18) years experience of teaching and /or Research in a recognized College/University including five (5) years administrative experience in an educational institution.

(Explanation: 'Administrative experience means experience as Head of an academic institution including Head of Department in a College or University OR experience in administrative capacity in a Government local body or autonomous organization preferably connected with the area of education/languages.

- (3) Evidence of published papers in the field of Tamilology and especially in Classical Tamil.

Desirable:

- (1) Experience of guiding doctoral candidates or research projects in the field of Tamil language or literature.
- (2) Proficiency in more than one Indian language and English.

Method of Recruitment:

By deputation/contract from among officers under the Central/State Government/Union Territories/Autonomous organizations/Statutory bodies of Central/State Govts:-

- (1) holding analogous posts on a regular basis, OR
- (2) With two (2) years regular service in the pre-revised scale of pay of Rs. 16400-20000 or equivalent, OR
- (3) With three (3) years regular service in the pre-revised scale of pay of Rs. 14300-18300 or with eight (8) years regular service in the pre-revised scale of pay of Rs. 12000-16500.

Age limit: Not exceeding 56 years (The age would be reckoned as on the closing date for receipt of applications against the advertisement for the post in the Employment News/Rozgar Samachar).

Last Date: Duly filled in applications complete in all respects and forwarded through Proper Channel by the concerned University/College/Department, etc. should reach **Shri R. Sitarama Murthy, Deputy Secretary (Languages), Department of Higher Education, Ministry of Human Resource Development, Room No.207, 'C'- Wing, Shastri Bhawan, New Delhi - 110115** within **60 days** from the date of publication of the advertisement for the above post in the Employment News/Rozgar Samachar. The applicants, who applied at an earlier date, if interested, should apply afresh. In no case, the previous application will be considered.

Note-1:- The applicants who are in Central Govt./State Govt. Service/Autonomous Bodies/Union Territories or other Govt. Bodies should submit their application through proper Channel along-with Integrity Certificate and a certificate to the effect that no disciplinary proceedings are pending or contemplated against the officer. A.C.Rs. of the last 5 years may also be forwarded along-with the application.

Note -2 :- For getting further details including application proforma, candidates may refer to the advertisement for the above post published in the Employment News and Rozgar Samachar dated 7th October, 2017.

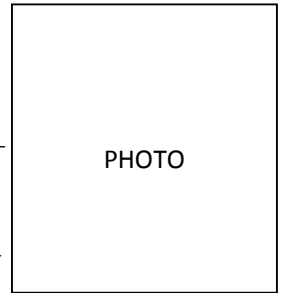
PROFORMA OF APPLICATION

Application for the post of Director, Central Institute of Classical Tamil (CICT), Chennai.

1. Name and Address (in Block Letters) _____

2. Date of Birth (in Christian era) _____

3. Date of retirement under Central/State Government Rules



4. Educational Qualifications

5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification as been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

	Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
Essential (1)		
(2)		
(3)		
Desirable (1)		
(2)		
(3)		

6. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post _____

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature.

Office/ Institution	Post Held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)

Nature of present employment i.e. Ad-hoc or Temporary or Quasi- Permanent or Permanent

9. In case the present employment is held on deputation/contract basis, please :
state

a) The date of initial appointment :

b) Period of appointment on :
deputation/contract

c) Name of the parent office/ organization :
to which you belong

10. Additional details about present :
employment Please state whether
working under (indicate the name of your
employer against the relevant column)

Central Govt. :

State Govt. :

Autonomous Organization :

Government Undertaking :

Universities :

Others :

11. Please state whether you are working in :
the same Department

12. Are you in Revised Scale of Pay? If yes, :
give the date from which the revision
took place and also indicate the pre-
revised scale

13. Total emoluments per month now drawn :

14. Additional information, if any, which you :
would like to mention in support of your
suitability for the post. (This among other
things may provide information with
regard to (i) additional academic
qualifications (ii) professional training and

(iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient).

15. Whether belongs to SC/ST :

16. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Address _____

Date _____

FORWARDING NOTE BY THE EMPLOYER

It is certified that:

- 1) Information given in the above proforma is correct as per the service records of the applicant.
- 2) The applicant is clear from vigilance angle.
- 3) The integrity of the applicant is beyond doubt.
- 4) That no major/minor penalty has been imposed on the applicant during the last ten (10) years.
- 5) The cadre controlling authority of the applicant has given clearance to enable him/her apply for the post.
- 6) Attested copies of the last five(5) years of the applicant's Annual Confidential Report/Annual Performance Appraisal Report has been enclosed while forwarding this application.

Countersigned by the authorized signatory on behalf of the employer

(Seal of the authorized signatory)

Place: _____

Date: _____